

### Overtime Wages

A shop assistant who works on a public holiday, or during a period in excess of eight hours a day, or in excess of forty-four hours in any week, shall be paid overtime by his employer for the period during which he is so employed.

### Vacation Leave

A shop assistant shall be entitled to vacation with pay as follows:

<i>Period of Work</i>	<i>Vacation</i>
1 year to 2 years.....	14 working days
3 years to 5 years .....	18 working days
6 years and over .....	21 working days

### Sick Leave

A shop assistant shall be entitled to sick leave with pay as follows:

<i>Period of work</i>	<i>Sick Leave</i>
6 months .....	7 calendar days
1 year to 5 years.....	14 calendar days
6 years and over .....	21 calendar days

### Maternity Leave

A shop assistant who has one year continuous service with an employer shall be entitled to maternity leave for the aggregate period of ten weeks confinement during which time the employer shall pay not less than thirty-five percent of wages to shop assistant.

### Paternity Leave

A shop assistant who has completed at least one year of service shall be granted one week paternity leave to assist his wife or common law partner (only one woman with whom he is cohabiting for three years) with the acute phase of the post-partum period

### Compassionate Leave

On the **death of a husband, wife, common-law partner, mother, father, or child** a shop assistant should be granted **three days** compassionate leave to facilitate funeral arrangements in Saint Vincent and the Grenadines. To facilitate funerals that are conducted overseas, a maximum of five days shall be granted. Vacation leave shall be given in the event that the employee requests additional days.

## Department of Labour



*Ministry of Agriculture, Forestry, Fisheries,  
Rural Transformation, Industry and Labour*

*St. Vincent and the Grenadines*



## Shop Assistants

### Our Location:

*The ground floor of Marion House Building, Murray's Road, Richmond Hill, Kingstown, St. Vincent and the Grenadines.*

### Contact:

*Telephone: 1 (784) 457 1789 1 (784) 456 1111*

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**Opening Hours: Monday to Friday: 8.00a.m. to 4:15p.m.**



“SHOP ASSISTANT” means a person employed in a shop;

“SHOP” includes a building, house, room, shed, stall, yard, premises or place where wholesale or retail trade or business is carried on, a refreshment house, a tuck shop of an educational institution such as primary school or secondary school, a restaurant or cook-shop of any kind, and all premises licensed for the sale of intoxicating liquors;

### Hours of Work

- (a) The hours of work of a shop assistant shall be eight hours per day, inclusive of one hour lunch.
- (b) The hours of work of a shop assistant may be scheduled over a period of five days or five and a half days per week, beginning on Monday morning and ending on Saturday at noon

### Minimum Wages

- 1. Cashier..... \$1275 per month
- 2. Sales clerk.....\$1200 per month
- 3. Check out attendant, office attendant, packer and cleaner (full time)....\$50.00 per day or \$1200 per month
- 4. Part-time cleaner (3 hours or less).....\$7.00 per hour
- 5. Porter.....\$50.00 per day or \$1200 per month
- 6. Watchman.....\$57.60 per day
- 7. Office clerk (44 hours).....\$1250 per month
- 8. Worker in a restaurant or bar
  - (a) Cook..... \$1225 per month
  - (b) Waiter/waitress.....\$1200 per month
  - (c) Kitchen assistant.....\$50.00 per day or \$1200 per month
  - d) Bartender.....\$1300 per month
  - (e) Cleaner (full-time).....\$50.00 per day
  - (f) Cleaner (part-time).....\$7.00 per hour
  - (g) Driver.....\$60.00 per day

*Please note that this brochure does not capture all the information provided in the Wages and Regulations Order for Shop Assistants*

*For further information please visit the Department of Labour's office or contact us at the numbers listed in this brochure.*